

**CIRCULAR 2001-01 A****Date: January 9, 2001**

U.S. DEPARTMENT OF LABOR/ EMPLOYMENT AND TRAINING ADMINISTRATION Office of Apprenticeship Training, Employer and Labor Services (OATELS)/Bureau of Apprenticeship and Training (BAT)	Distribution: A-541 Hdqrs. Staff A-546 All Field Staff A-547 SD+RD+SAC; Labor Com.	Subject: Code 503 Program Guidance Memorandum:  <b>Circular 2001-01 A          (Modification)</b>
Symbols: TA: AV		Action: Immediate
<p><b><u>Purpose:</u></b> To provide clarification on the percents that need to be used in determining FY 2001 targets for Goal I (New Program and Adult Apprentice Registrations) and Goal II New Women and Minorities)</p> <p><b><u>Background:</u></b> On December 22, 2000, the National Office sent to all staff via E-Mail, Circular 2001-01, Program Guidance Memorandum, FY 2001 Goals and Objectives. This guidance addresses OATELS goals this fiscal year in support of the DOL and ETA Five-Year Strategic Plan for FYs 1999-2004, as mandated by the Government Performance and Results Act (GPRA) of 1993.</p> <p>All Regions were sent copies of the November 18, 1999 AIMS Report for establishing Regional and state-by-state baselines for the FY 2000 Plans and Quarterly Reports. These FY 1999 baselines were to be used to set targets and measure results. <b>Since this is a five-year plan, Regions and states need to increase incrementally the percents each year over the same FY 1999 baselines.</b> At the end of the five-year period, the above referenced goals should each have increased by 10 and 15 percent, respectively, over the FY 1999 AIMS baselines.</p> <p><b><u>Action:</u></b> For the FY 2001 Plans and Reports, all Regions are to increase by 4 percent, Goal I (New Program and Adult Apprentice Registrations) and by 6 percent, Goal II (New Women and Minority Registrations) <b>over the FY 1999 baselines. When calculating the targets for these goals in the Charts included in the plan and report formats use 4% for Goal 1 and 6% for Goal II.</b></p> <p>All State Directors are to share this document and information with their respective SAC and/or Labor Commissioner.</p>		