PURPOSE: To inform the Office of Apprenticeship (OA) staff of new National Guidelines for Apprenticeship Standards for the Lockheed Martin Corporation for the Subcontract Administrator Associate and Subcontract Administrator occupations.

BACKGROUND: OA Administrator Anthony Swoope certified these New National Guidelines for Apprenticeship Standards as part of the National Apprenticeship System on August 27, 2007. These National Guideline Standards are a model for developing local apprenticeship programs registered with OA or State Apprenticeship Agency/Council for the occupations of Subcontract Administrator Associate and Subcontract Administrator.

If you have any questions please contact Franchella Kendall, Division of Standards and National Industry Promotion, at (202) 693-3813.

ACTION: OA staff should familiarize themselves with the attached National Guidelines for Apprenticeship Standards.

NOTE: This bulletin is being sent via electronic mail.