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| OFFICE OF APPRENTICESHIP  BULLETIN | **NO.**  2025-20 |
| **DATE**  November 19, 2024 |

**TO:** NATIONAL APPRENTICESHIP SYSTEM STAKEHOLDERS

OFFICE OF APPRENTICESHIP STAFF

STATE APPRENTICESHIP AGENCIES

**FROM:** JOHN V. LADD /s/

Administrator, Office of Apprenticeship

**SUBJECT:** Revision to Appendix A National Standards of Apprenticeship for BuildWithin

1. **Purpose.** To inform the staff of OA, State Apprenticeship Agencies (SAA), Registered Apprenticeship program sponsors and other Registered Apprenticeship partners of a revision to Appendix A to include the occupation listed below to BuildWithin.
2. **Action Requested.** This bulletin is being provided to OA staff for informational purposes only. The Region VI, Regional Office will be responsible for maintenance and technical assistance regarding this program.
3. **Summary and Background.**
   1. Summary – This revision to Appendix A, to the National Standards of Apprenticeship, was submitted by Ms. Stephanie Baum, Director of Apprenticeship on behalf of the BuildWithin, were processed by Kirk A. Jefferson and approved by the OA Administrator on November 19, 2024.
   2. Background –

***NPS Background -*** National Program Standards of Apprenticeship are programs that are registered by OA on a national basis and that consist of occupational standards which: (1) are developed and sponsored by an employer, national trade or industry organization, labor organization, educational institution, or consortium; (2) are demonstrably national or multi-State in their design, suitability, and scope based on consideration of the National Program Standards criteria (detailed below); and (3) comply with the regulatory requirements contained in 29 CFR Part 29 and 29 CFR Part 30.

1. **Revision to Appendix A.** This revision to Appendix A, to the National Standards of Apprenticeship for BuildWithin for the following occupations will be serviced by Region VI, Regional Office of Apprenticeship:

Case Coordinator

(Existing Title: Peer Specialist)

O\*NET-SOC CODE: 21-1093.00

RAPIDS CODE: 2039CB

Training type: Competency-based

Conservation Specialist

(Existing Title: Forest and Conservation Worker)

O\*NET-SOC CODE: 45-4011.00

RAPIDS CODE: TBD CB

Training type: Competency-based

Program Coordinator

(Existing Title: Operations Management)

O\*NET-SOC CODE: 11-1021.00

RAPIDS CODE: 2060CB

Training type: Competency-based

Operations Specialist

(Existing Title: Industrial Production Supervisor)

O\*NET-SOC CODE: 11-3013.00

RAPIDS CODE: 1033CB

Training type: Competency-based

Prompt Engineer

(Existing Title: Prompt Engineer)

O\*NET-SOC CODE: 15-1251.00

RAPIDS CODE: 3081CB

Training type: Competency-based

Start-Up Business Leader

(Existing Title: Office Manager)

O\*NET-SOC CODE: 11-3012.00

RAPIDS CODE: 1033CB

Training type: Competency-based

Volunteer Coordinator

(Existing Title: Sourcing Recruiter)

O\*NET-SOC CODE: 13-1071.00

RAPIDS CODE: 3040CB

Training type: Competency-based

1. **Inquiries.** If you have any questions please contact Abigail Allen, Apprenticeship & Training Program Specialist, Office of Apprenticeship at Allen.Abigail.L@dol.gov.
2. **Attachments.** None.