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| OFFICE OF APPRENTICESHIP  BULLETIN | **NO.**  2025-167 |
| **DATE**  August 29, 2025 |

**TO:** NATIONAL APPRENTICESHIP SYSTEM STAKEHOLDERS

OFFICE OF APPRENTICESHIP STAFF

STATE APPRENTICESHIP AGENCIES

**FROM:** MEGAN BAIRD /s/

Acting Administrator, Office of Apprenticeship

**SUBJECT:** Revised Appendix A to the National Program Standards of Apprenticeship for United Services Military Apprenticeship Program (USMAP).

1. **Purpose.** To inform the staff of OA, State Apprenticeship Agencies (SAA), Registered Apprenticeship program sponsors and other Registered Apprenticeship partners of the Revised Appendix A to the National Program Standards of Apprenticeship for United Services Military Apprenticeship Program (USMAP).
2. **Action Requested.** This bulletin is being provided to OA staff for informational purposes only. The National Office of Apprenticeship will be responsible for maintenance and technical assistance regarding this program.
3. **Summary and Background.**
   1. Summary – This revised Appendix A to the National Program Standards of Apprenticeship, submitted by Mr. Thomas P. Phillips, Director, United Services Military Apprenticeship Program (USMAP), was processed by Ricky Godbolt and approved by the Acting OA Administrator on August 28, 2025.
   2. Background –

***NPS Background -*** National Program Standards of Apprenticeship are programs that are registered by OA on a national basis and that consist of occupational standards which: (1) are developed and sponsored by an employer, national trade or industry organization, labor organization, educational institution, or consortium; (2) are demonstrably national or multi-State in their design, suitability, and scope based on consideration of the National Program Standards criteria (detailed below); and (3) comply with the regulatory requirements contained in 29 CFR Part 29 and 29 CFR Part 30.

1. **Revised Appendix A to the National Program Standards.** This revised Appendix A to the National Program Standards of Apprenticeship for United Services Military Apprenticeship Program (USMAP) for the following occupation will be serviced by the National Office of Apprenticeship:

Information Management (Word Processing)

O\*NET-SOC CODE: 43-9022.00

RAPIDS CODE: 1072

Training type: Time-Based Approach

Information Management (Word Processing)

O\*NET-SOC CODE: 43-9022.00

RAPIDS CODE: 1072CB

Training type: Competency-Based Approach

1. **Inquiries.** If you have any questions, please contact Dr. Ricky C. Godbolt, Program Analyst, National Office of Apprenticeship [Godbolt.Ricky.C@dol.gov](mailto:Godbolt.Ricky.C@dol.gov) .
2. **Attachments.** None.