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| OFFICE OF APPRENTICESHIPBULLETIN | **NO.**2025-135 |
| **DATE**July 24, 2025 |

**TO:** NATIONAL APPRENTICESHIP SYSTEM STAKEHOLDERS

 OFFICE OF APPRENTICESHIP STAFF

 STATE APPRENTICESHIP AGENCIES

**FROM:** MEGAN BAIRD /s/

 Acting Administrator, Office of Apprenticeship

**SUBJECT:** New National Occupational Framework (NOF) Apprenticeable Occupation:

Patient Navigator

1. **Purpose.** To inform the staff of OA, State Apprenticeship Agencies (SAA), Registered Apprenticeship program sponsors, and other Registered Apprenticeship partners of the following new National Occupational Framework (NOF) to an apprenticeable occupation: Patient Navigator.
2. **Action Requested.** OA staff should familiarize themselves with this bulletin and the attached Work Process Schedule and Related Instruction Outline, as a source for developing apprenticeship standards and/or providing technical assistance.

Patient Navigator will be added to the List of Occupations Recognized as Apprenticeable by OA located on www.apprenticeship.gov. A suggested Work Process Schedule and Related Instruction Outline are attached.

1. **Summary and Background.**

Summary – The occupation Patient Navigator was submitted by Mr. Zachary Boren, Senior Policy Program Manager on behalf of Urban Institute, was processed by Joseph P. Taylor, Program Analyst, and approved by the OA Acting Administrator on July 22, 2025.

The National Office has approved a new National Occupational Framework (NOF), developed in partnership with the Urban Institute. This NOF has met industry standards and approval; it covers job titles and occupational pathways, related functions, and performance criteria, as well as academic, workplace and personal competencies for job success. While use of NOFs in developing standards utilizing the competency-based training approach is voluntary, no additional vetting of a Work Process Schedule (WPS) utilizing the NOF should be required where a program aligns to the occupational framework described in a NOF, beyond the basic requirements set forth in 29 CFR Part 29. While on-the-job learning (OJL) is ordinarily outlined in the WPS, sponsors who utilize a NOF must develop the Related Instruction Outline, which should be included in the standards. Within certain limits, the sponsors of NOF apprenticeship programs are permitted to customize the job functions or competencies contained in a NOF for the Patient Navigator occupation.

However, OA encourages the use of all core competencies to be included in the approved WPS.

Background –

***New/Revised Occupation Background -*** Under 29 CFR section 29.4, an occupation for a RAP must meet the following criteria to be determined apprenticeable:

1. Involve skills that are customarily learned in a practical way through a structured, systematic program of on-the job supervised learning;
2. Be clearly identified and commonly recognized throughout an industry;
3. Involve the progressive attainment of manual, mechanical, or technical skills and knowledge which, in accordance with the industry standard for the occupation, would require the completion of at least 2,000 hours of on-the-job learning to attain; and
4. Require related instruction to supplement the on-the job learning.
5. **New NOF Apprenticeable Occupation.** The occupation Patient Navigator was submitted for an apprenticeability determination.

Patient Navigator
O\*NET-SOC CODE: 29-2099.08

RAPIDS Code: 4016

Type of Training: Hybrid, Time-Based, Competency-Based

Term Length: Time-based 2,000 hours, Hybrid 2,000-3,000 hours; Competency-Based 1 year

Patient Navigator performs the following duties:

* Collaborate effectively and appropriately with the treatment team.
* Functions as a culturally sensitive practitioner, shows understanding of the patient’s culture, religion, and personal identity, recognizes one’s own biases, and works mindfully with this insight.
* Follow state-specific and employer-specific policies and guidelines for patient care and mandated reporting.
* Sets and abides by professional boundaries when interacting with patients.
* Communicates information using language respectful to patients’ culture, religious identity, sexual orientation, socioeconomic background, and disability status.
1. **Inquiries.** If you have any questions, please contact Joseph P. Taylor, Program Analyst, Division of Standards and Quality at (202) 693-3960 or Taylor.Joseph.P@dol.gov.
2. **Attachments.**

