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| OFFICE OF APPRENTICESHIP  BULLETIN | **NO.**  2024-94 |
| **DATE**  July 1, 2024 |

**TO:** NATIONAL APPRENTICESHIP SYSTEM STAKEHOLDERS

OFFICE OF APPRENTICESHIP STAFF

STATE APPRENTICESHIP AGENCIES

**FROM:** JOHN V. LADD /s/

Administrator, Office of Apprenticeship

**SUBJECT:** Recognition of Iowa as a New State Apprenticeship Agency (SAA)

1. **Purpose.** To inform the staff of Office of Apprenticeship (OA) and the State Apprenticeship Agencies (SAA), Registered Apprenticeship Program (RAP) sponsors, and other Registered Apprenticeship partners of the recognition of Iowa as a new SAA. The Iowa Department of Workforce Development (IWD) will be the Registration Agency for Federal purposes in the state of Iowa effective June 27, 2024.
2. **Action Requested.** OA staff should familiarize themselves with this bulletin and note any action required to facilitate a successful transition for the State. Both existing and potential Registered Apprenticeship (RA) program sponsors should also familiarize themselves with this bulletin and prepare to implement any process changes or modifications that are driven by this transition.
3. **Summary and Background.**
   1. Summary – The application for recognition of Iowa as a SAA was submitted to the Department of Labor’s OA by IWD Executive Director, Beth Townsend on September 28, 2023. OA Administrator, John Ladd, approved Iowa as the state’s Registration Agency for Federal purposes consistent with 29 CFR 29.13 effective June 27, 2024.
   2. Background – RAPs may be registered and overseen by one of two entities: the U.S. Department of Labor (DOL) OA or a recognized State Apprenticeship Agency. Both entities share some similar functions such as the provision of technical assistance and support to program sponsors, connection of businesses to training providers, and the sharing of information surrounding available funding opportunities for RA. However, once registered as an SAA, the State’s role and responsibilities expand and/or change in the following ways:

* The SAA is recognized by OA to act on behalf of DOL to register and oversee programs in the recognized State for Federal purposes.
* SAA State employees act as primary liaisons for apprenticeship sponsors and employers.
* The SAA may modify DOL-issued forms to satisfy State requirements.
* The SAA bears sole responsibility for the collection, oversight, and maintenance of program information and apprentice data in the State.
* The SAA may exercise the option to utilize a separate system for capturing and storing apprenticeship data. The Department’s recommendation is the continued use of RAPIDS.

In accordance with 29 CFR 29.13(e), OA acquires the responsibility of ensuring the SAA remains in compliance with the recognition requirements stipulated by 29 CFR 29.13(b).

1. **Inquiries.** If you have any questions about this bulletin please contact Andrew Ridgeway, Division Director, Division of National System Building, at [Ridgeway.Andrew@dol.gov](mailto:Ridgeway.Andrew@dol.gov). If you have questions for IWD, please the Iowa Office of Apprenticeship, at (515)725-3675 or registeredapprenticeship@iwd.iowa.gov.