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| OFFICE OF APPRENTICESHIP  BULLETIN | **NO.**  2023-56 |
| **DATE**  February 22, 2023 |

**TO:** NATIONAL APPRENTICESHIP SYSTEM STAKEHOLDERS

OFFICE OF APPRENTICESHIP STAFF

STATE APPRENTICESHIP AGENCIES

**FROM:** JOHN V. LADD /s/

Administrator, Office of Apprenticeship

**SUBJECT:** Revision to Appendix A National Standards of Apprenticeship for the Microsoft Leap.

1. **Purpose.** To inform the staff of OA, State Apprenticeship Agencies (SAA), Registered Apprenticeship program sponsors and other Registered Apprenticeship partners of a revision to Appendix A to include the occupation listed below to the Microsoft Leap.
2. **Action Requested.** This bulletin is being provided to OA staff for informational purposes only. The OA National Office will be responsible for maintenance and technical assistance regarding this program.
3. **Summary and Background.**
   1. Summary – This revision to Appendix A, to the National Standards of Apprenticeship, was submitted by Ms. Chun Lu, on behalf of the Microsoft Leap, were processed by Kirk A. Jefferson and approved by the OA Administrator on February 13, 2023.
   2. Background –

***NPS Background -*** National Program Standards of Apprenticeship are programs that are registered by OA on a national basis and that consist of occupational standards which: (1) are developed and sponsored by an employer, national trade or industry organization, labor organization, educational institution, or consortium; (2) are demonstrably national or multi-State in their design, suitability, and scope based on consideration of the National Program Standards criteria (detailed below); and (3) comply with the regulatory requirements contained in 29 CFR Part 29 and 29 CFR Part 30.

1. **Revision to Appendix A.** This revision to Appendix A, to the National Standards of Apprenticeship for the Microsoft Leap for the following occupations will be serviced by the OA National Office:

Product Manager

(Existing Title: Project Management Specialist)

O\*NET-SOC CODE: 13-1082.00

RAPIDS CODE: 3019 CB

Training type: Competency-based

User Experience Designer

O\*NET-SOC CODE: 15-1255.00

RAPIDS CODE: 2098CB

Training type: Competency-based

1. **Inquiries.** If you have any questions, please contact Kirk A. Jefferson, Apprenticeship & Training Representative, at 202-693-3399.
2. **Attachments.** None.