

U.S. Department of Labor Employment and Training Administration Bureau of Apprenticeship and Training (OATELS) Washington, D.C. 20210	<u>Distribution:</u> A-541 Headquarters A-546 All Field Staff A-547 SAC; Lab. Com. VIA GROUPWISE	<u>Subject:</u> Records and Reports REAUTHORIZATION BY OMB OF ETA FORM 9039 <u>Code:</u> 907
Symbols: TA/PMG:AV		Action: Immediate Distribution

PURPOSE: To advise all Office of Apprenticeship Training, Employer and Labor Services (OATELS) Bureau of Apprenticeship and Training (BAT) Staff that the Office of Management and Budget (OMB) approval for the ETA Form 9039, Complaint Form, will expire on May 31, 1999. ETA/BAT will be seeking approval from OMB for an extension of this information collection associated with ETA forms. You will be notified of OMB approval and newly assigned expiration date as soon as we hear from OMB.

BACKGROUND: With the new ruling of the Paperwork Reduction Act (PRA) of 1995, (Public Law 104-13, May 22, 1995), all Agencies are required to announce through a 60-day Pre-clearance Consultation Notice in the Federal Register their intent to seek OMB review of reporting requirements. The goals of the PRA are to reduce to the extent practicable and appropriate the burden on respondents.

Employment Training Administration (ETA), Bureau of Apprenticeship and Training (BAT) Pre-clearance's Consultation Notice was published in the Federal Register today, December 4, 1998. (See Attachment.) This Notice allows the public 60 days to review and comment on the proposed extension of the reporting requirements regarding Title 29 CFR Part 30, Equal Employment Opportunity in Apprenticeship and Training (ETA -9039, Complaint Form - Equal Employment Opportunity in Apprenticeship Programs).

After February 2, 1999, the Bureau will review any comments received. Those comments, if any, will then be incorporated in the PRA submission package to OMB. A second Federal Register Notice will be published by the Office of the Assistant Secretary for Administration and Management (OASAM) allowing the public an additional 30 days to review and comment on the submission. OMB will simultaneously review the submission during this 30-day period. An additional 30 days (making OMB's period of review 60 days) can be used by OMB before rendering a decision and granting an approval of 6 months to 3 years.

OMB has only authorized the Bureau to use ETA Forms 9039 and 671(Apprenticeship Agreement) for the collection of data. Both forms display the OMB control numbers 1205-0224 and 1205-0223 with the forms current expiration dates, respectively.

For additional information contact Anna Velez, PMG Program Analyst at 202/219-5921 x 110.

Attachment: Federal Register, Vol. 63, No. 233, Notices, Friday, December 4, 1998, pp. 67145 -67146.